

**SOLANO IRRIGATION DISTRICT
BOARD OF DIRECTORS MEETING**

THIS MEETING WAS CONDUCTED VIA ZOOM

TUESDAY, APRIL 19, 2022

MINUTES

The Solano Irrigation District Board of Directors met in regular session on this date via Zoom. Present were: President **John Kluge**; Vice President **Derrick Lum**; Director **Michael Barrett**; Director **Pete Sanchez**; Director **Charles Herich**; General Manager **Cary Keaten**; Water & Power Operations Manager **Matt Hobbs**; District Engineer **Paul Fuchslin**; Director of Finance **Cammie Morin**; ACWA JPIA, CEO, Andy Sells, ACWA JPIA Assistant Executive Officer, Adrienne Beatty, and Interim Executive Assistant **Jacqueline McBride**.

THIS MEETING WAS HELD VIA ZOOM

This meeting is compliant with local and state orders, and the The Governor proclaimed a state of emergency due to the COVID-19 virus pandemic on March 4, 2020. The proclamation remains active and applies statewide. The Board is meeting pursuant to Section 54953(e)(1)(B) and 54953(e)(1)(A). The Board is complying with other public access and participation obligations, as required and to ensure that any member of the public may attend, participate, and watch the Board conduct their business.

1. PRELIMINARY

1.1. Call Meeting to Order

The meeting was called to order at 6:01 p.m. by President Kluge.

1.2. Roll Call – All Board Members were present.

1.3. Approval of Agenda

Upon motion by Director Lum, seconded by Director Herich, the Board voted to approve the agenda as presented.

Ayes: Herich, Sanchez, Lum, and Kluge

Noes: None

Abstain: None

Absent: None

Motion passed unanimously.

1.4. Pledge of Allegiance

President Kluge led attendees in the pledge of allegiance.

1.5. Conflict of Interest Notification *(Any Agenda items that might be a conflict of interest to any Board members should be identified at this time by the Director involved)*

None.

2. PRESENTATIONS

2.1 ACWA JPIA's representatives presented the District with a refund check comprising excess insurance premiums.

ACWA JPIA's CEO, Andy Sells, complimented staff on its accomplishments of attaining the refund of insurance premiums totaling \$107,859 for the District. He then introduced Adrienne Beatty, Assistant Executive Officer with ACWA JPIA, who shared vital information about the Agency. A group photo was taken to commemorate the refund presentation.

2.2 On behalf of the SID Board, President John D. Kluge and General Manager, Cary Keaten, thanked Gregory Stinson, Lead Operator, Water Treatment Plant, for his service, and presented him a certificate of achievement award, and a check for 5 percent of his annual salary, in recognition of his 10-years of service with District.

On behalf of the SID Board, President Kluge reflected on the initial hiring of Cary Keaten, General Manager, and both thanked and commended him for his valuable service. Vice-President Derrick Lum joined in presenting Mr. Keaten with a certificate of achievement award, and a check for 5 percent of his annual salary, in recognition of his 10-years of service with District.

3. PUBLIC COMMENT (NON-AGENDA ITEMS)

There were no public comments on Non-Agenda Items.

4. INFORMATIONAL ITEMS

4.1. STATUS OF HUMAN RESOURCES ACTIVITIES: March/April 2022.

4.2. WATER AND POWER REPORT APRIL 2022: Update on activities since the March 15th Board of Directors Meeting.

4.3. CLIMATE STATISTICAL REPORT AND RELATED ITEMS: Update on activities since the March 2022 Board of Directors Meeting.

4.4. 2022 R&B PROJECTS: Progress and Status Report of 2022 R&B Projects.

4.5. MONTHLY REPORT OF ACTION TAKEN BY GENERAL MANAGER TO EVALUATE AND PROCESS TORT CLAIMS AND TO ACCEPT, REJECT, OR SETTLE CLAIMS AGAINST THE DISTRICT AS ALLOWED PURSUANT TO GOVERNMENT CODE SECTION 935.4: A Summary of Actions Taken Related to Claims Filed against Solano Irrigation District for March/April 2022— INFORMATION ONLY.

There were no questions or comments from the board, nor the public.

CONSENT CALENDAR

The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Board members, staff or the public request specific items be discussed and/or removed from the Consent Calendar.

- 5.1. APPROVAL OF MINUTES: Approval of Minutes from March 15, Regular Board Meeting.**
- 5.2. TREASURER’S REPORT: Accept March 2022.**
- 5.3. FUNDS INVESTED REPORT: Accept March 2022.**
- 5.4. INCOME STATEMENTS: Accept March 2022.**
- 5.5. CLAIMS REPORT: Accept March 2022.**
- 5.6. CONTINUATION OF TELECONFERENCE MEETINGS PURSUANT TO THE BROWN ACT, GOVERNMENT CODE SECTION 54953(E), AS AMENDED BY ASSEMBLY BILL (AB) 361: Consider Adoption of Resolution No. 22-12 Re-Ratifying The Proclamation Of A State Of Emergency By Governor’s Order Dated March 4, 2020 And Re-Authorizing Remote Teleconference Meetings of The Legislative Bodies of The Solano Irrigation District Pursuant To Brown Act Provisions.**
- 5.7. TERMINATION OF TEMPORARY ACCESS EASEMENT - NUT TREE DEVELOPMENT: Approve Resolution 22-13 Authorizing the General Manager to Execute a Termination of Temporary Access Easement.**
- 5.8. APPROVE REVISIONS TO CLASSIFICATION AND SALARY SCHEDULE – ACCOUNTANT I AND ACCOUNTANT II: Establish Accountant I and Accountant II Salary Ranges on the Classification And Salary Schedule**
- 5.9. WAIVER OF WATER AND TERMINATION OF EASEMENTS AND QUITCLAIM— ROBERTS’ RANCH AND EDELWEISS: Approve Resolution 22-**

14 Authorizing the General Manager to Execute an Irrevocable Waiver of Water Service and Right to Water Service from Solano Irrigation District, Termination and Quitclaim of Temporary Easement and Easement Relocation Agreement, and Notice of Termination of Easement Agreement and Quitclaim Deed, for the Roberts' Ranch and Edelweiss Entities

**5.10. REJECTION OF WELCH, BACHMAN, AND SCHREEDER CLAIM:
Acceptance of Staff's action to Reject the Welch, Bachman and Schreeder Claim.**

5.11. AMENDMENT OF 2022 R&B PLAN: Amend the 2022 R&B Program to add the Vaughn Lateral 5-C Project, and Authorize the General Manager to Purchase Materials in an Amount Not to Exceed \$150,000 for the Purchase of Materials

Upon motion by Director Sanchez, seconded by Director Herich, the Board voted to approve the Consent Calendar as presented, with the exception of Item 5.10, which was pulled by Director Herich for further discussion.

Ayes: Herich, Sanchez, Barrett, Lum, and Kluge
Noes: None
Abstain: None
Absent: None

Motion passed unanimously.

Staff responded to inquiries from the Board, and the SID's attorney, Paul Minasian gave detailed legal explanations, and responses to Board's inquiries regarding Item 5.10.

Upon motion by Director Herich, seconded by Director Lum, the Board voted to approve the Consent Calendar Item 5.10 as presented.

Ayes: Herich, Sanchez, Barrett, Lum, and Kluge
Noes: None
Abstain: None
Absent: None

Motion passed unanimously.

6. SCHEDULED ITEMS

6.1. SAFETY/RISK MANAGEMENT ACTIVITY UPDATE: Accept the Summary of Safety/Risk Management Activity update for the Month of March/April 2022.

General Manager, Cary Keaten opened this item and summarized the safety report, noting that there have been no incidents since the last reporting in March.

The Board voted unanimously to accept the Safety/Risk Management Activity Update summary for the month of March/April 2022.

Upon motion by Director Lum, seconded by Director Barrett, the Board voted to Accept the Summary of the Safety/Risk Management Activity update for March/April 2022.

Ayes: Herich, Sanchez, Barrett, Lum, and Kluge
Noes: None
Abstain: None
Absent: Director Barrett

Motion passed unanimously.

**6.2. PROPOSED FISCAL YEAR 2022-23 SSWA OPERATING BUDGET
APPROVAL: Acceptance of SID's Portion of the Proposed SSWA Fiscal Year
2022-23 Operating Budget.**

General Manager, Cary Keaten gave a brief introduction of this item and Finance Director, Cammie Morin, summarized the staff report accompanied by a detailed presentation. Staff responded to inquiries and heard options from Board, including its recommendation to increase the "inflation rate for treatment chemicals" to 10 percent in the budget. There were no questions from the public.

Upon motion by Director Barrett, seconded by Director Lum, the Board voted to Accept SID's Portion of the Proposed SSWA Fiscal Year 2022-23 Operating Budget and to Increase the "Inflation Rate for Treatment Chemicals" to 10 Percent.

Ayes: Herich, Sanchez, Barrett, Lum, and Kluge
Noes: None
Abstain: None
Absent: Director Barrett

Motion passed unanimously.

**6.3. QUAIL CANYON IMPROVEMENT DISTRICT “QCID” TEST WELL:
Authorize the General Manager to Complete a Test Well on the Martin Property
East of the Quail Canyon Improvement District (QCID) Existing Well in an
Amount Not to Exceed \$50,000**

General Manager, Cary Keaten opened this item and District Engineer, Paul Fuchslin, summarized the staff report accompanied by a detailed presentation. Staff responded to numerous inquiries and possible alternative scenarios and approaches from Board members. There were no questions from the public.

Upon motion by Director Sanchez, seconded by Director Lum, the Board voted to Authorize the General Manager to Enter a Contract With LSCE to Perform the Test Hole to Ensure the Martin Ranch Site is Suitable for a Potable Groundwater Well (Property East of the Quail Canyon Improvement District [QCID] Existing Well) in an Amount Not to Exceed \$50,000.

Ayes: Herich, Sanchez, Barrett, Lum, and Kluge
Noes: None
Abstain: None
Absent: None

Motion passed unanimously.

7. BOARD OF DIRECTOR’S COMMENTS

7.1. BOARD ACTIVITY UPDATES:

7.1.1. Non-SID Committees or Membership: (*Verbal Updates*)

- SCWA Update - Solano County Water Agency
 - Kluge with Lum as Alternate
- SCWA LPCCC Update - Lower Putah Creek Conservation Committee
 - Kluge with Lum as Alternate
- SSWA - Suisun-Solano Water Authority (SSWA EC)
 - Kluge with Lum as Alternate
- ACWA General - Association of California Water Agencies
 - All

7.1.2. SID Committees: (*Verbal Updates – that included General Manager Keaten mentioned his plan to schedule upcoming meeting to discuss drought measures via the Ag Committee members*)

- Personnel Committee
 - Barrett and Herich
- M&I Committee
 - Kluge and Herich
- Ag Committee
 - Barrett and Lum
 -

- Groundwater Committee
 - Kluge and Lum
- ACWA/JPIA –Joint Powers Insurance Authority
 - Sanchez and Keaten
- Maine Prairie Water District
 - Kluge and Barrett
- Messaging and Outreach Committee
 - Kluge and Lum
- Finance Committee
 - Kluge and Sanchez
- Ad-Hoc Generator Update Committee
 - Kluge and Herich

7.2. GENERAL MANAGER’S ACTIVITY UPDATES (*Verbal Updates*)

7.3. BOARD OF DIRECTOR REFERRAL REQUESTS (*Verbal Updates*)

8. CONVENE TO CLOSED SESSION: 7:12 P.M.

8.1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR CARY KEATEN - POTENTIAL SALE OF WATER TO THE CITY OF SUISUN CITY: The Board to hold closed session with negotiator to discuss and give direction regarding price and terms and conditions for the potential sale of water to the City of Suisun City. The negotiations are between the Negotiator and the Management of the City of Suisun City. Closed Session Government Code Section 54956.8.

9. RECONVENE TO OPEN SESSION – 7:12 P.M.

In Closed Session, the Board of Directors did not make any decisions.

10. ADJOURN

There being no further business before the Board, President Kluge adjourned the April 19, 2022, Regular Meeting of the Board of Directors at 7:12 p.m.



Cary Keaten