

DIRECTORS

ROBERT HANSEN
PRESIDENT – DIV #5

GUIDO E. COLLA
VICE PRESIDENT - DIV #4

JOHN D. KLUGE
DIV #1

BOB BISHOP
DIV #2

GLEN A. GRANT
DIV#3



OFFICERS

CARY KEATEN
SECRETARY / MANAGER
TREASURER

JAMES S. DANIELS, P.E.
DISTRICT ENGINEER

MINASIAN, SPRUANCE, MEITH,
SOARES & SEXTON, LLP
ATTORNEYS

CODE OF ETHICS

THE BOARD OF DIRECTORS of the SOLANO IRRIGATION DISTRICT

Recognizing our responsibility to the Solano Irrigation District, the Constituents of the Solano Irrigation District and the Solano County Citizens to encourage and foster high ethical standards in our organization, we do hereby subscribe to the following Code of Ethics for our guidance and inspiration, predicated upon the basic principles of trust, integrity and accountability.

- 1. Each member of the Board of Directors will abide in all respects by the Solano Irrigation District Code of Ethics and all other rules and regulations of the District. Furthermore, each member of the Board of Directors will at all times obey all applicable federal, state and local laws and regulations.*
- 2. Members of the Board of Directors will conduct the business affairs of the District in good faith and with honesty, integrity, due diligence, and competence.*
- 3. Except as the Board of Directors may otherwise require or as otherwise required by law, no board member shall share, copy, reproduce, transmit, divulge or otherwise disclose any confidential information related to the affairs of the District or closed session meeting items.*
- 4. Members of the Board of Directors will exercise proper authority and good judgment in their dealings with management, staff, suppliers, and the general public and will respond to the needs of the District's constituents in a responsible, respectful, and professional manner.*
- 5. Each member of the Board of Directors will use his or her best efforts to regularly participate in scheduled meetings and will perform his or her assigned duties in a professional and timely manner pursuant to the Board's direction and oversight.*

6. *The Board of Directors shall conduct all board meetings in an open and transparent manner where the public is given ample notice of meetings and is provided the opportunity to comment and question decision agenda items before the Board.*
7. *Each member of the Board of Directors will share their own views while working for consensus, will respect the opinion of other Board members and will base decisions on fact rather than supposition, opinion, or public favor. Once a decision has been made, each Board member will respect the majority decision as the decision of the Board.*
8. *Upon termination of service, a retiring Board member will promptly return to the District all proprietary documents, (electronic and hard file) and other property entrusted to the board member for the purpose of fulfilling his or her job responsibilities. Such return will not abrogate the retiring board member from his or her continuing obligations of confidentiality with respect to information acquired as a consequence of his or her tenure on the Board of Directors.*
9. *The Board of Directors dedicates itself to leading by example in serving the needs of the District and its constituents in representing the interests and ideals of the District at large. The Board of Directors shall not act for personal or third-party gain or financial enrichment. When encountering potential conflicts of interest, Board members will identify the conflict and, as required, remove themselves from all discussion and voting on the matter. Specifically, Board members shall follow these guidelines:*
 - *Avoid placing (and avoid the appearance of placing) one's own self-interest or any third-party interest above that of the District;*
 - *Board members will be sensitive to the staff's considerable workload when making requests for assistance. All requests for assistance will be made through the General Manager;*
 - *Do not abuse Board membership by improperly using Board membership or the District's staff, services, equipment, resources, or property for personal or third-party gain or pleasure. Board members shall not represent to third parties that their authority as a board member extends any further than that which it actually extends;*
 - *Do not engage in any outside business, professional or other activities that would directly or indirectly materially affect the District;*
 - *Do not engage in or facilitate any discriminatory or harassing behavior directed toward other District Directors, management, staff, meeting attendees, suppliers, contractors, or others in the context of activities relating to the District;*
 - *Do not solicit or accept gifts, gratuities, free trips, honoraria, personal property, or any other item of value from any person or entity as a direct or indirect inducement to provide special treatment to such donor with respect to matters pertaining to the District;*
 - *Each member of the Board of Directors shall use their best effort to ensure accurate information is release and/or represented by appropriately referring inquiries to staff.*